

Operations Manager – Broadway Metal Recycling, Inc.

- Location: Phoenix, AZ
- Employment Type: Full-time
- Experience: Mid-Senior Level
- Job Function: Management
- Website: www.broadwaymetalrecycling.com

Company Description:

Broadway Metal Recycling is a full-service metal and electronic recycling facility servicing the greater Phoenix and Southwest area. As one of the only R2, ISO 14001, and OHSAS 18001 certified metal recycling facilities in Arizona, we specialize in non-ferrous and ferrous metal recycling, electronic recycling, and data destruction.

Position Summary:

The Operations Manager will direct, organize and oversee all areas of operations at Broadway Metal Recycling. The Ops Manager will incorporate all company production and environmental policies, and procedures to streamline daily activities for all levels of employees. This vital position will assume overall accountability for all aspects of Broadway Metal Recycling's production including efficiency, safety, customer relations, team building and profitability. Essential Duties and Responsibilities may include the following:

- o Coach, Instruct, and Teach all new team members as well as team leaders for all departments
- o Maintain company safety and environmental objectives, standards and compliance with ISO 9001, ISO 14001 and R2:2013
- o Establish a customer focused and responsive environment
- o Grading Ferrous and Nonferrous Metals as well as Electronics
- o Maintain and have a high level understanding of all equipment
- o Tracking and understanding all inbound and outbound shipments and how they reflect daily plans
- o Ensure that all operations are efficiently and effectively maintain and exceeding BMR's production goals and objectives
- o Clearly communicating day to day goals for all team members
- o Adapting to a dynamic and frequently changing commodities market

Requirements and Qualifications:

One to three years management experience with at least a High School Diploma. Bachelor's degree in management or business related field, fluent in Spanish and/or experience in the recycling industry preferred. Other qualifications:

- o Excellent verbal and written communication skills
- o Excellent problem solving skills
- o Computer proficiency
- o Basic knowledge of budgetary procedures
- o Human resource experience
- o Ability to be on feet 10+ hours a day
- o Ability to multitask and adapt to high pace dynamic environment
- o Able to perform and task other responsibilities as needed and directed

Apply by sending resumes to: bswift@broadwaymetal.net