

**Texas Recycling
Data Initiative
(TRDI)**

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**STEERING
COMMITTEE**

Construction Materials
Recycling Association

Cooperative Teamwork and
Recycling Assistance

EPA Region 6

TARC: Houston-Galveston
Area Council

North American Hazardous
Materials Management
Association

Recycling Council of Texas

State of Texas Alliance for
Recycling

Texas Aggregates
Association

Texas Chapter of the Solid
Waste Association of North
America

Texas Coal Ash Utilization
Group

Texas Commission on
Environmental Quality
(TCEQ)

Compost Advisory Council

Electronic Resource
Recycling Council

ISRI – Scrap Tire Processor
Chapter

ISRI – Gulf Coast Chapter

National Solid Waste
Management Association

Texas Retail Association

Carpet America Recovery
Effort

11/20/2012

Subject: Request for Letters of Interest from Organizations for implementation of a Statewide Survey to Assess Recycling Activity in Texas

The Steering Committee of the Texas Recycling Data Initiative (TRDI) is preparing to enter into a selection process for an Organization to assist with implementation of a statewide survey to assess recycling activity in Texas. Attachment A, *Guideline for Development of Statewide Survey to Assess Recycling Activity in Texas*, provides additional information regarding the development, scope, and intended outcome of the project. This is not a Request for Qualifications (RFQ) or a Request for Proposals (RFP). The Steering Committee anticipates issuance of an RFQ, an RFP, or both in February, 2013.

The initial project will be conducted in two phases.

1. Survey Development. Please refer to the portion of Attachment A addressing SURVEY DESIGN, WHAT and WHO for an outline of the anticipated survey. Selected Organization will work under contract, at the direction of the Steering Committee to design a survey within the stated parameters.
2. Survey Implementation. Please refer to the portion of Attachment A addressing SURVEY DESIGN, HOW for an outline of the anticipated implementation of the survey. The Selected Organization will work under contract, at the direction of the Steering Committee to implement the survey, and collect, aggregate, and report data. Nothing in this Request should be construed to indicate release of any raw data by the Selected Organization, including to the Steering Committee.

The Selected Organization is referred to as “third party” in Attachment A. Minimum qualifications of the third party are restated as follows.

- Must have a proven capability to ensure data confidentiality (Phase 2 only)
- Must have experience with similar projects and demonstrated capabilities
- Must provide positive references

If your Organization meets the minimum qualifications as stated for one or more phases of the project, and is interested in receiving the RFP/RFQ for this project in the future, please indicate interest to that effect by notifying TRDI at the following address, by mail or email.

recyclingdata@recyclingstar.org | TRDI c/o STAR, PO BOX 1317, Austin, TX 78767

You may indicate interest in either phase, or both. Teams and associations of

interested parties, designed to address all aspects of one or more phase of the project are allowed. It is not necessary to identify teaming partners at this time. Letters of Interest should be provided no later than December 6, 2012.

Thank you for your consideration of this important project benefitting the State and the people of Texas.

Issued by:

Texas Recycling Data Initiative
Steering Committee